NYCHA ACOP Training Registration Guide

 To register for an ACOP training session, please go to the following link: <u>https://www.duassoc.com/onsiteregistration</u> Select the "Register" button for your role to open the training form. 	 No enroll in a training session, dick the "register" button for the tille that aligns with your role. If multiple sessions are offered, select one that fits your schedule within the registration form. for detailed registration instructions, download the <u>Registration Guida</u>. registration for make-up sessions will be available when primary sessions have finished
	Secretary & Clerical Staff Virtual Webinar 6 sessions - September & October 2024
	Resident Buildings Superintendent Virtual Webinar 3 sessions - September & October 2024
	TA Presidents (Resident Advisory Board) Virtual Webinar 7 sessions - October & November 2024 Register

 Complete the form. Click the checkbox next to your preferred date/time. 	ACOP Traini	ng - TA Presidents (Resident Advisory Board) Virtual Webinar
	Please complete this fo	orm to reserve a space.
	Full Name *	First Name Last Name
	Title *	
	E-mail *	ex: myname@example.com
	Phone Number *	example@example.com (000) 000-0000
	Select a session *	Wed Oct 16, 2024 50 left
		Tue Nov 5, 2024 50 left

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- 4. Once the form is successfully submitted, you will receive an email confirming your selected session date/time. Please check your spam folder if the notification is not received within 1 hour.
- **5.** Add the training session to your calendar.
- ★ To change your selected session, use the <u>Edit Submission</u> link in your email notification. You will receive a new email confirmation for your revised date/time.

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bam	Name	Julie York	
	Selected session	Wed Oct 16, 2024 9:00 AM-12:00 PM	
		Please add this session to your calendar.	
	Location	Virtual Webinar: Link will be provided a few days before your scheduled session.	
	Registration Changes	Edit Submission	
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Need help? Email training@duassoc.com			